

SUMMIT WEST

ENVIRONMENTAL, INC.

PO Box 1499, Bend OR 97709

Senior Botanist

Job Description

About SummitWest	SummitWest is proud to be home to an energetic team of environmental specialists dedicated to wildlife, ecology, and natural resource management. We invest deeply in our team's career development, empowering staff to create systems, find solutions and flourish as professionals. At SummitWest, we provide the comprehensive environmental consulting services needed to preserve, restore, and develop our landscapes and natural resources
Why Work with Us?	Come join our fun, growing team and help us reach our mission of making the world a better place! As an employee driven company, we are not only going to help you reach your career-goals, but we will also make sure you are attaining a healthy balance with your work. We uplift our staff through: <ul style="list-style-type: none">• In-depth mentorship programs and training opportunities• Support from full-time schedulers, project coordinators, & POC• 401k Match & Health Benefits and flexible schedules• Career growth opportunities
About the Role	<p>SummitWest Environmental is seeking an experienced and passionate Senior Botanist to support natural resource projects mainly in California. The Senior Botanist will lead botanical field surveys, including rare plants, invasive species, vegetation mapping, tree counts, and wetland and vernal pool flora identification. As part of their standard duties, the Senior Botanist will provide mentorship and training to Junior Botanists during field surveys. The Senior Botanist will be called on as technical expert in a variety of other capacities, including keying of plants, review of botanical field reports and final data, GIS data and mapping, desktop reviews, preparation of herbarium specimens, and expert advice on preparation of botany specific proposals.</p> <p>The Senior Botanist will utilize an array of data collection techniques, including Survey123, Field Maps, and other ESRI software applications. The Senior Botanist can be called on to lead field teams (on small projects), assist with correspondence and coordination with other SummitWest staff, communicate and provide data to clients and construction teams, and provide high caliber notes and data to SummitWest Project Managers. The Senior Botanist will work under the guidance of Project Managers, Environmental Coordinators, and Environmental Schedulers.</p>
Responsibilities	<ul style="list-style-type: none">• Botanical fieldwork may be conducted alone or as part of a team. Work will be in coastal, inland, forested and desert environments, and can

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	<p>include hiking over rugged terrain and long distances, and driving into remote areas, on and off road.</p> <ul style="list-style-type: none"> ● Will be able to key out plants using available resources, even when working in areas with no prior experience ● The Senior Botanist will utilize electronic data collection methods and manage data, including writing daily technical reports, preparation of technical studies and full reports, and QC of field data. ● The Senior Botanist will work remotely, be self-sufficient, trustworthy, and upholding SummitWest standards and values, including conducting work in a safe manner pursuant to the Company's Safety Policy, promptly and accurately billing time to assigned work projects, and complying with all Company and client policies, specifically including but not limited to, the SummitWest Employee Handbook, Policy Against Harassment, and SummitWest's commitment to diversity and equality. ● Safely operate all Company Vehicles or personal vehicles used for Company purposes and comply with all aspects of the Company's Driving Policy ● The Senior Botanist will QC field data and desktop reports from Junior Botanists for accuracy and completeness ● The Senior Botanist will mentor and train junior SummitWest staff and act as a subject matter expert for consultation and guidance ● The Senior Botanist will conduct protocol-level botanical field surveys perform desktop reviews, create permitting documents (if applicable), and assist with GIS mapping and preparation of bid documents and budget estimates.
<p>SummitWest Culture</p>	<p>The Senior Botanist should understand SummitWest's company culture and lead-by-example, promoting SummitWest's policy of Diversity, Equity, and Inclusion, and encouraging the "SummitWest 5 Values".</p> <ol style="list-style-type: none"> 1. Be accountable 2. Be proactive 3. Be helpful 4. Be solutions-oriented 5. Communicate <p>We expect the role will be met with professionalism, punctuality, and enthusiasm. The Senior Botanist will be a pro-active, self-directed team player who uplifts others through support and who thrives in a dynamic and challenging work environment.</p>
<p>Qualifications / Job Requirements</p>	<ul style="list-style-type: none"> ● Must have a BS or Graduate degree in a natural resource field with specialty in botany along with a cumulative 10+ years of experience in botanical field work (only 4+ years required in addition to the PhD; 8+ years in addition to the MSc).

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	<ul style="list-style-type: none"> • The Senior Botanist must have a deep knowledge of California plant species and taxonomic classifications, must be skilled at use of dichotomous keys, understand plant phenology, capable of applying standard Relevé Vegetative community mapping forms, and conversant in the use of online botanical databases and resources. • Technologically proficient with handheld electronic devices and proficient in computer software including Excel, MS word, Google Sheets. • Proven track record of training and assisting Junior Botanists with field work, desktop work and other botanically-related work • Experience with proposal writing and budgeting for botanical projects • Experience editing and QCing GIS data from botanical field work • Experience editing field data and being accountable for quality before submission to the client • Solid time management and follow-through skills, with the ability to simultaneously work on and manage multiple tasks/projects with tight deadlines • Self-motivated; strong initiative, and ability to work remotely with only remote supervision for months at a time • Must carry valid vehicle insurance for personal vehicles used for Company purposes, or be insurable under Company's liability insurance policy for use of Company Vehicles • Must be authorized to work in the U.S. without company sponsorship. • Must obtain clearance through SummitWest background check (upon employment) • Must adhere to and support SummitWest's commitment to diversity and equality
<p>Working Conditions</p>	<ul style="list-style-type: none"> • Must be able to work in rugged terrains and under variable weather conditions including work in coastal, inland, forested and desert environments. Must be comfortable working both alone and in groups. • Willingness to travel and work in a variety of field conditions for multiple weeks at a time; while these are likely to include hotel lodging, overnight travel for work in more primitive conditions such as campsites may sometimes be required. • Must be accepting of the fact that you may encounter a variety of Safety risks as part of the job including dangerous wildlife (e.g. bees, rattlesnakes, scorpions, mountain lions, bears), hostile public, dangerous driving conditions, construction site hazards, and extreme weather conditions (heat, cold, rain, wind, or snow)
<p>How to Apply</p>	<p>Applicants should submit a resume and brief cover letter detailing their interest, qualifications, three references including at least one direct</p>

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	supervisor, and any special considerations or compensation expectations. All submissions should go to: recruitment@summitwestenv.com .
Compensation	<ul style="list-style-type: none"> \$45+ per hour dependent on skills and experience
Benefits	<ul style="list-style-type: none"> May become eligible for 401(k) with matching contribution* May become eligible for Health Insurance (Medical, Dental, and Vision)* Flexible Schedules Paid training opportunities and long-term mentorship Opportunities for remote and biological desktop work Career development and promotion opportunities <p><i>*Eligibility is dependent on duration of work and workload (hours per week)</i></p>
Location	Work primarily in California with work possible in Oregon, Washington, Arizona, and New Mexico
Terms	Part-time, Non-Exempt (hours are flexible and can range anywhere up to 40+ hours per week depending on employee preference and client need). Full time positions are available with exceptional performance and contribution to SummitWest.

I hereby acknowledge I have read and understand the above Job Description. This Job Description is representative of the duties and qualifications of this position. I understand that the Company reserves the right to change, add or remove duties and responsibilities for this position from time to time and any such modifications may be made at the Company's sole discretion. I acknowledge that I can perform the essential functions of this position with or without accommodation. I further agree that if I am not able to perform the essential functions of this position, or require an accommodation to perform the essential functions of this position, I will notify the Company immediately.

I understand that my receipt and signing of acknowledging receipt of this Job Description does not imply nor create a promise or contract of employment of any kind, and that my employment is at-will meaning I can terminate my employment with the Company at any time, with or without notice and for any reason, and the Company also has the same right to terminate my employment at any time, with or without notice and for any reason, with or without cause.

Employee Name	Employee Signature	Date
Willow Lindsay		January 18, 2023
Manager Name	Manager Signature	Date

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